

TOWN OF ARLINGTON
MINUTES OF THE PERMANENT TOWN
BUILDING COMMITTEE MEETING

TUESDAY, JUNE 16, 2015

Location: Town Hall Annex, Second-Floor Meeting Room

Present: John Cole, Chair
Adam Chapdelaine
Allen Reedy
Bill Hayner
Bob Jefferson
John Maher
Suzanne Robinson
Mark Miano
Diane Johnson

Guests: Jeff Shaw
Eric Ammondson
Burt Barachowitz
Brian DeFillipis

Chairman Cole called the meeting to order at 7:00 PM.

CENTRAL FIRE STATION

Burt Barachowitz gave a project update. He stated that the roof testing is completed; the pipe breaks have been explored and repaired; and MEP startups and commissioning are underway. He noted that the interior finishes (flooring) are wrapping up, the overhead doors are nearing completion, and the owner's telephone/data and security work are underway. Verizon needs to install a phone line to complete the elevator.

PMA and D&S noted that the contractor appears to be slightly behind schedule as they will not likely finish until the second or third week of July, however, the Chief will occupy the second floor next week as previously planned. The actual date of occupancy is uncertain.

The Committee reviewed the project budget and voted to approve Proposed Change Orders #68, #71 and #72. The Committee also voted to approve application #11 as long as it does not exceed \$450,000.00. D&S is to provide the Town with a signed application this week.

D&S reported that the Town was able to successfully bid the masonry joint and lead cap repair project for slightly under the budget estimate. The same contractor will perform this work as he won the bid for waterproofing the masonry. PMA noted that this contractor will attend the regular project meeting this coming Friday to coordinate a schedule.

Chief Jefferson reported that the Town's Department of Public Works can perform the paving sub-base and binder work for less than \$10,000.00. This work has been added to the budget and will fix issues with the parking lot prior to the contractor's base bid work. The Chief also gave an update on when he and his staff are moving from the Community Safety Building to the new office at the Central Fire Station.

COMMUNITY SAFETY BUILDING

Phase 3 Renovations.

1. Project Status.

Brian DeFellipis and Eric Ammondson gave an update on the project. PMA and Ammondson have met with the General Contractor and their subcontractors several times to coordinate the project phasing and the hazardous materials abatement. The Police Department is in the process of emptying out the firing range. The General Contractor has submitted a Notice for Abatement and expects to start that work on June 26th. Work also will be performed to provide a temporary booking area in the garage. The Police Department has made arrangements with Medford and Winchester Police for temporary holding of prisoners while Arlington's booking and detention areas are under construction during Phase 1.

2. Project Budget Review.

PMA presented their first project budget dated June 16, 2015. Brian DeFellipis reviewed the line items in the budget with the Committee.

3. Change Order Proposals.

The Committee reviewed Change Order Proposal #1 for hazardous materials abatement in the amount of \$60,456.00 and Change Order Proposal #2 for a temporary booking fit-up in the amount of \$6,091.00. The Committee unanimously voted to approve both Proposed Change Orders.

4. Generator.

Adam Chapdelaine asked Eric Ammondson to look into the possibility of upgrading or replacing the existing emergency generator.

It was noted that the next meeting is scheduled for June 30, 2015; however, it is unlikely that the Community Safety Building work will be on that agenda.

STRATTON SCHOOL

Allen Reedy reviewed for the Chairman, who was absent at the last meeting, how the selection process resulted in appointment of DRA as the design professional.

On a motion by Reedy, seconded by Johnson, the Town Manager and the Chairman were authorized to proceed with the fee arrangements with DRA. The Committee also voted to add the principal of the Stratton School to the Committee as an *ex officio* member for its deliberations in regard to that school's renovation process.

MISCELLANEOUS

The Town Manager gave a brief summary of the status of the wind-up of the Phase 2 work for the Community Safety Building, which update mirrored the discussion of same at the last Committee meeting.

The Committee meeting Minutes of May 19th were approved with slight amendments on a motion by Chapdelaine, seconded by Hayner, as were the Minutes of June 2.

The following invoices were approved unanimously: Invoice #038886-3 in the amount of \$6,256.00 for May work by PMA; Invoice 2498 in the amount of \$7,704.39 for Phase 3 work done in May on the Community Safety Building by Ammondson Architects; Invoice #18 in the amount of \$12,000.00 from Donham & Sweeney for May work at the Central Fire Station; Invoice #4496 in the amount of \$1,250.00 from WSP, the Town's Commissioning Agent, for work on the Community Safety Building; Invoice #9925 in the amount of \$1,200.00 from MacIntere Brass Works.

Whereupon, a motion was made by Maher, seconded by Chapdelaine, to adjourn and it was unanimously voted at 8:45 PM.

Respectfully submitted,

John F. Maher, Clerk Pro Tem